

New Orleans Municipal Yacht Harbor Management Corporation

MINUTES OF THE BOARD OF DIRECTORS MEETING

November 12, 2012

6:30 p.m.

First Baptist Church, 5290 Canal Boulevard, New Orleans, Louisiana

The meeting was called order at 6:50 pm and requested a roll call.

Board of Directors Present:

Ashlyn Graves
Alva See
David Halpern
Reginald Smith
Connie Uddo
Thomas Forbes

Board of Directors Absent:

Warner Tureaud

A quorum was present.

There were no amendments to the agenda.

The agenda was approved and adopted on a motion by Ric Smith, seconded by Connie Uddo and unanimously carried.

On a motion by David Halpern, seconded by Ric Smith, and unanimously carried, the minutes from the regular meeting of October 8, 2012 were approved.

Action Items: None

Information and Discussion Items:

1. Mr. Casey discussed the Administrative Building. According to Capital Projects, the general contractor (Precision Construction) is still in the process of employing several subcontractors. The mechanical contractor that was providing electrical, air conditioning, and plumbing services walked off the job. The general contractor is still in the process of securing other contractors to fill those trades.
2. Mr. Casey discussed the FEMA update. Capital Projects is in the process of completing a version request to send to FEMA to have additional scope included in the harbor Project Worksheet (PW). They plan to have this completed and sent to FEMA by Friday, November 16th. It also includes a request for additional items such as code upgrades and hazard mitigation items for electrical components and finger pier decking. The engineers are currently reviewing their sections and will provide comments to Capital Projects soon such that the request to FEMA can be submitted by November 16th. The latest PW that was received by Capital Projects about three weeks prior to Hurricane Isaac increased the valuation to about \$10 million, which is a more realistic number in terms of repair costs. Capital Projects is also working on a claim for the Hurricane Isaac damage that has to be a separate claim since FEMA will not allow an amendment to include damage from another storm.
3. The Financial Report was presented by Ric Smith. We have total assets of about \$3.3 million of which \$3,146,000 is in two cash accounts at Capital One bank. Liabilities of \$1,109,000 in the form of bonds for \$500,000 that is a payable that is still in deferment, and \$365,000 of refundable deposits on the boathouse leases. Our equity position is \$2.2 million of which unrestricted net assets is \$1,147,000 and temporarily restricted net assets is \$1,140,000 primarily consisting of deposit as well as reserve accounts. Year to date we have an operating loss of about \$47,000 which is much less than we had budgeted. The actual budget shows a projected loss of \$1,022,000 through October.
4. Public Financial Management (PFM) who is the financial consultant to the City of New Orleans has submitted a proposal for a multi-year financial model and projection for MYHMC which was distributed to the Board. The process had been initiated by John Manard in letter to Richard Cortizas requesting that the City assist the MYHMC with financial projections relative to the Master Plan process. Now that the Regional Planning Commission has received public comments and presented them to the Board, the thought process has been to proceed with some detailed financial projections in order to understand the impact of the alternate plans. The proposed fee for PFM for this project is \$25,000 and due to City budget constraints, the Finance Department is not able to pay for the study. The current MYHMC budget includes a \$50,000 budgeted amount for a market study that was to feed into the long-term financial plan. In the discussion that followed, it was decided to defer action on this item allowing the Board some time to digest the proposal.

5. Mr. Casey presented the Executive Director's Report. There were three topics: 1.) Capital Projects is working with FEMA with respect to a bid package for Isaac debris removal, and 2.) Temporary repairs have been made to the finger pier between slips 169 and 170 by the tenant American Diesel Repair, and bids are being obtained for additional temporary repairs, and 3.) The City Council budget hearings are currently underway. The hearing for MYHMC will be Wednesday, November 14th between 1:30pm and 5pm.

Other Comments and Issues from the Public:

None.

Adjournment:

On a motion by David Halpern, seconded by Connie Uddo, the meeting was adjourned at approximately 7:30pm.

Date and Time of next meeting:

The next meeting is scheduled for Monday, December 10, 2012 at the First Baptist Church.